

June 2017

Dear Parent/Guardian,

**RE: YEAR 8 CAMP**

As part of our Year 8 programme of events I am excited to announce the launch of a residential activity camp for Year 8 students. The camp will be held in Phasels Wood- Kings Langley camp ground and run in partnership with H5 Adventure staff; who will run the daily activities. This will be an amazing opportunity for your child which will allow them to make lifelong memories. This experience aims to help them develop the skills needed to make an easier transition from children to young adults going into their GCSE years.

The dates for next year's Camp are the last week before the October half term with two forms going from Monday 16/10/17 to Wednesday 18/10/17 and the remainder from Wednesday 18/10/17 to Friday 20/10/17. The dates allocated to each form will be announced at a later date.

The aim of the three-day camp is to develop personal skills and confidence in the students through an exciting programme of activities that include:

- Cooking (making a fire)
- Camping
- Team building
- Bush craft
- Bridge building
- Archery
- Orienteering

And more...

The programme has been carefully planned and tested to allow every individual to participate in every activity in a challenging environment. It is very important to the success of the Camp that everyone gets on with each other and works together as a team. Much care has, and will be, taken over this element of the Camp.

Some relevant tutorial work will be undertaken by the students prior to and following the Camp. Students who attend Camp will collect experiences that will remain with them throughout their lives. I wish to maintain the ethos that Camp is for all, an aspect that is vitally important.

The Phasels Wood site is a secure site with a locked entrance to the camp. Activities always run from first thing in the morning until late in the evening. H5 Adventure staff are there 24 hours a day, camping on the same site along with several staff members of The Cavendish School.

The overall cost, including camping fees, all meals, accommodation (in tents), equipment and professional outdoor instruction is included- £115

To secure your child's place a deposit of £35 must be handed to student services by Wednesday 19<sup>th</sup> July with the remaining £80 paid in by Friday 29<sup>th</sup> September. This can preferably be done through Wisepay but cash and cheque are acceptable.

Trip Date	16/10/17-18/10/17	or	18/10/17-20/10/17
Trip Location	Phasels Wood Activity Centre		
Trip Cost	Deposit £35.00	due	19/07/17
	Full £80.00	due	29/09/17

Yours sincerely

Ms S Knoetze

✂.....

**PLEASE RETURN THIS SLIP TO Student Services BY Wednesday 19 July 2017**

I give permission for .....in tutor group ..... to attend the Year 8 School Camp over a 3-day period in the week of Monday 16 October to Friday 20 October 2017.

***I enclose £35/ £80/ of the total £115 in cash/cheque*** for transport cost. I understand the £35 is non-refundable unless for medical reasons where a doctor note is provided (cheques payable to 'The Cavendish School') or

Please tick box if you have paid using **Wisepay**

*This cost is an accurate estimate of the total cost of the trip. To ease the administration at the end of the trip we are asking your permission to treat any small surplus as a contribution to the school funds. Likewise, any small deficit will be covered by the school.*

**I have read the conditions regarding the proposed school trip and agree with the conditions outlined below, relating to continued good behaviour and refunds.**

I understand that photographs, video recording and broadcasting may take place during the visit and I give my permission for this.

Parent/Carer Signature .....

Student Signature .....

Contact telephone number.....

## Title of School Trip: Year 8 School Camp

### Parental Contract for School Residential Trip

I would be grateful if you could read through the following points listed below, which relate to the proposed school trip that your child has expressed an interest in. If after reading through the conditions, you wish for your child to participate in the trip, then please complete the reply slip below & return it, with appropriate payment, to Student Services.

1. It is essential that you stick to the payment schedule outlined in the original letter, as we have to make payments to the organising company in advance of the date the trip takes place, in order to secure the original price that the trip was offered at.
2. If you withdraw your child from the trip for any reason, unless it is due to a legitimate reason that is covered by the insurance certificate, - i.e. if your child has an illness or suffers from an injury – then the payments made up to this date will not be refundable. This is due to the fact that we have to make financial payments to the Organising Company, and if children are withdrawn then the school loses any payments already made, and indeed we may get charged an additional cancellation fee. In essence what I am saying to you, is that if your child suddenly decides at a later date, after payments have been made, that they do not want to go on the school trip anymore, then the school is unable to make any refunds, and parents must cover any penalty charge made by the Organising Company, to the school.
3. *If your child is ill or injured & not in school on the date of the trip, & thus unable to participate on the school trip, then in order that a refund **may** be made, it is essential a medical certificate is provided covering the dates of the school trip.*
4. If your child is excluded from school, due to inappropriate or dangerous behaviour, then the school reserves the right to withdraw the child from the trip, and no refund will be given. However, the school will exercise its right to use their discretion in this matter.

In essence, it is absolutely crucial that yourselves, and your child clearly understand the importance of good behaviour in and around the school, and in accordance with general school rules and the school code of conduct.

There is an enormous amount of responsibility placed upon myself, and the other staff accompanying the school trip, with regard to looking after ALL of the children on the trip. We need to know that students can be trusted to behave themselves in school, in familiar surroundings, before we can take them to a different environment, to take part in a school trip. I hope that you can appreciate this, and your continued support in reinforcing safe, sensible and appropriate behaviour at all times to your child, would be much appreciated.