



The Cavendish School

9<sup>th</sup> November 2016

Dear Parent/Guardian

**RE: Extended Project Research Skills Day, University of Hertfordshire  
Tuesday 29<sup>th</sup> November 2016**

As you are aware your son or daughter is currently undertaking the EPQ course which is equivalent to half of an A level. A large element of this project is undertaking effective research. In order to help them to do this successfully, we have been extremely fortunate to secure the services of the University of Hertfordshire. The University have agreed to run a research skills day exclusively for our students. The day will run from 10am until 2.30pm with an hour for lunch from 12.00-1.00pm. Students can either bring a packed lunch or bring money and buy food on site.

We will be travelling on the school minibus and leaving school at 8.50am.

If you have any queries or require any further information, please do not hesitate to contact me on the above number or email me at [f.bridgman@cavendish.herts.sch.uk](mailto:f.bridgman@cavendish.herts.sch.uk)

Yours sincerely

*Fiona Bridgman*

Fiona Bridgman  
**Deputy Director of Sixth Form**

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Please return this tear off slip to Mrs Bridgman asap.

**EPQ Research Skills Day, University of Hertfordshire November 29th 2016**

I give permission for (student *name*) ..... to attend this course.

Signature (Parent/Guardian)  
.....

Parent/Guardian Tel. no. for the date of the trip: .....

Student Mobile Tel. no:  
.....