



## The Cavendish School

11 January 2018

As we enter an extremely busy and stressful period of your child's time at school, we wanted to take one last opportunity to do something as a year group before the official exam period begins. We are proposing a day trip to Alton Towers on Thursday 29 March 2018; the last day of the Spring Term. This is a shortened school day and the last chance for some of the students to let their hair down before the exam period begins next half term.

The cost of the trip is £35.50; this includes entry to the theme park, travel and insurance. If you have a Merlin annual pass, this provides free entry to the theme park so the cost is reduced to £23. They will need spending money for their lunch or a packed lunch. We will travel by coach, leaving school at 7am and returning to school at approximately 7pm. Reply slips and payment are required by Friday 2 February 2018.

If you have any questions regarding the trip, please do not hesitate to contact us at school. We would like to take this opportunity to say that we have really enjoyed working with your child this year and we wish them every success in their upcoming exams.

Yours Faithfully

*D. Shannon*

Miss D Shannon (Trip Leader)

*C. Sutton*

Miss Sutton

*M. Tizard*

Mr Tizard



**To : Student Services by Friday 2 February 2018**

Students Full Name : ..... Tutor Group : .....

I give permission for my son/daughter to take part in the Alton Towers Trip.

- I enclose the full **non-refundable** payment of £35.50 (or £23 if you have a Merlin Annual Pass – to be shown to Miss Shannon before the trip
- I have paid online using *WisePay*
- My child is on free schools meals and DOES require a packed lunch provided by the school.
- I give permission to photograph my child whilst on the trip and the photos can be used in the school and the school website.
- I have read the conditions attached regarding the proposed school trip, and agree with the conditions outlined, relating to continued good behaviour, exclusions & refunds.

**Parent/Guardian**

**Signed:**..... **Date:**.....

**Student**

**Signed:**..... **Date:**.....

## **Alton Towers Trip – 29 March 2018**

### **Parental Contract for School Trip**

I would be grateful if you could read through the following points listed below, which relate to the proposed school trip that your child has expressed an interest in. If after reading through the conditions, you wish for your child to participate in the trip, then please complete the reply slip below & return it, with appropriate payment, to Student services reception.

1. It is essential that you stick to the payment schedule outlined in the original letter, as we have to make payments to the organising company in advance of the date the trip takes place, in order to secure the original price that the trip was offered at.
2. If you withdraw your child from the trip for any reason, unless it is due to a legitimate reason that is covered by the insurance certificate, - i.e. if your child has an illness or suffers from an injury – then the payments made up to this date will not be refundable. This is due to the fact that we have to make financial payments to the Organising Company, and if children are withdrawn then the school loses any payments already made, and indeed we may get charged an additional cancellation fee. In essence what I am saying to you, is that if your child suddenly decides at a later date, after payments have been made, that they do not want to go on the school trip anymore, then the school is unable to make any refunds, and parents must cover any penalty charge made by the Organising Company, to the school.
3. *If you child is ill or injured & not in school on the date of the trip, & thus unable to participate on the school trip, then in order that a refund **may** be made, it is essential a medical certificate is provided covering the dates of the school trip.*
4. If your child is excluded from school, due to inappropriate or dangerous behaviour, then the school reserves the right to withdraw the child from the trip, and no refund will be given. However the school will exercise its right to use their discretion in this matter.

There is an enormous amount of responsibility placed upon myself, and the other staff accompanying the school trip, with regard to looking after ALL of the children on the trip. We need to know that students can be trusted to behave themselves in school, in familiar surroundings, before we can take them to a different environment, to take part in a school trip. We, therefore, ask for your continued support in reinforcing safe, sensible and appropriate behaviour at all times to your child.

Please return this slip, together with appropriate payment, in a clearly marked envelope that state what trip your child would like to be part of, to Student Services.